



LODI CITY COUNCIL

Carnegie Forum

305 West Pine Street, Lodi

"SHIRTSLEEVE" SESSION

Date: June 22, 2004

Time: 7:00 a.m.

For information regarding this Agenda please contact:

Susan J. Blackston

City Clerk

Telephone: (209) 333-6702

NOTE: All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the City Clerk and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the City Clerk's Office as soon as possible and at least 24 hours prior to the meeting date.

Informal Informational Meeting

A. Roll call by City Clerk

B. City Council Calendar Update

C. Topic(s)

C-1 Review draft fiscal year 2004-05 Financial Plan and Budget (CM)

D. Comments by public on non-agenda items

E. Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

Susan J. Blackston
City Clerk



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Discussion Regarding the Draft Fiscal Year 2004-05 Financial Plan and Budget

MEETING DATE: June 22, 2004

PREPARED BY: Deputy City Manager

RECOMMENDED ACTION: That Council continue discussions regarding the Draft Fiscal Year 2004-05 Financial Plan and Budget.

BACKGROUND INFORMATION: During the June 15, 2004 Shirtsleeve Session, the City Manager and Finance Director continued the budget briefing defining what has become a structural financial imbalance of the City's proposed budget. Despite the structural imbalance, the Draft 2004-05 budget is balanced and in fact has a healthy General Fund reserve of 13.93%. However, in order to attain the 13.93% reserve, one time measures were put into place that would solve the budget challenge for FY04-05 and for the ensuing two budget years.

Beyond the next three fiscal years, additional measures will need to be taken to "cure" the fiscal imbalance in accordance with expenditures exceeding revenues. In order to focus the presentation, staff will lead Council in a discussion using the attached outline for Council sessions scheduled for June 22, 29 and July 7, 2004.

FUNDING: Not Applicable

Janet S. Keeter
Deputy City Manager

Attachment

JSK

APPROVED: _____
H. Dixon Flynn, City Manager

**City of Lodi, City Council
Shirtsleeve Sessions Outline**

**2004-05 Budget
June and July of 2004**

June 22, 2004

1. Status of 2004-05 budget process and calendar
2. Summary of adjustments to All Funds
3. Review structural deficit issues in conjunction with 2004-05 budget strategy
4. Review options for passage of 2004-05 budget and for curing of \$1.3 million structural deficit
5. Review of Library Fund changes in fund balance
6. Review of Capital Outlay Fund changes to fund balance
7. Review of Transportation Development Act Fund changes to fund balance
8. Review of Community Development Block Grant (CDBG) Fund changes to fund balance
9. Review of Street Fund changes to fund balance
10. Review of Debt Service Fund changes to fund balance

June 29, 2004

1. Review operating transfers.
2. Review Enterprise Fund budgets:
 - a. Review changes to Electric Utility Fund balance
 - b. Review changes to Water Fund balance
 - c. Review changes to Wastewater Fund balance

July 7, 2004

1. Review of Transit Fund changes to fund balance
2. Review of Benefits Fund changes to fund balance
3. Review of Self Insurance Fund changes to fund balance
4. Review of Vehicle & Equipment Replacement Fund changes to fund balance
5. Review of Trust and Agency Fund changes to fund balance
6. Final discussion of Budget Policies and plan to adopt 2004-05 budget